

\*\*\*\*\*May 10, 2021\*\*\*\*\*

The Signal Mountain Town Council held a regular meeting on Monday, May 10, 2021. The meeting was called to order at 6:05 p.m. Those present were:

Those present were: Mayor Charles Poss  
Councilmember Vicki Anderson  
Councilmember Andrew Gardner

Also present were: Town Manager Boyd Veal  
Town Attorney Harry Cash  
Finance Director/Town Recorder Carol White  
Special Proj. & Compliance Manager Sam Guin

Mayor Poss led the pledge of allegiance. A moment of silence was observed.

### **Minutes**

The minutes for the April 12, 2021 regular meeting were presented. There being no changes, the minutes were approved.

The minutes for the April 26, 2021 regular meeting were presented. There was a spelling correction of a name that did not affect the substance of the minutes. The minutes were approved as amended.

### **Citizen Comments**

Mayor Poss asked if there were any requests to address the Council.

Claire Griesinger, Carriage Hill, asked the Council to consider live streaming and video recording Town Board and Commission meetings, specifically mentioning the Planning Commission, Board of Zoning Appeals, and Personnel Committee.

There being no further requests, the meeting proceeded.

### **Resolutions**

1. "A RESOLUTION AUTHORIZING THE AWARD OF A CONTRACT TO VOLUNTEER HIGHWAY SUPPLY CO., INC. FOR THE APPLICATION OF APPROXIMATELY SEVEN CENTERLINE MILES OF STREET AND TWENTY FIVE LINE MILES OF STREET STRIPING IN THE TOWN IN AN AMOUNT NOT TO EXCEED THIRTEEN THOUSAND SEVEN HUNDRED AND NO/100 DOLLARS (\$13,700.00) AND AUTHORIZING THE TOWN MANAGER TO EXECUTE ANY NECESSARY DOCUMENTS IN CONNECTION WITH THIS AWARD."

Councilmember Anderson made a motion to approve the Resolution. Councilmember Gardner seconded the motion. All present being in favor, the resolution was approved.

2. "A RESOLUTION AUTHORIZING THE TOWN MANAGER TO ENTER INTO A LETTER OF UNDERSTANDING WITH ORANGE GROVE CENTER FOR THE PERIOD OF JULY 01, 2021 THROUGH JUNE 30, 2024 TO PROVIDE CONTRACT WORKERS TO OPERATE THE SIGNAL MOUNTAIN RECYCLE DROP-OFF CENTER FOR TOTAL MONTHLY COSTS OF \$3,676.00 WHICH SHALL NOT EXCEED \$44,112.00 ANNUALLY."

Councilmember Anderson made a motion to approve the Resolution. Councilmember Gardner seconded the motion. All present being in favor, the resolution was approved.

### **Ordinances**

1. "AN ORDINANCE AMENDING SECTION 18-107 OF THE TOWN CODE TO ESTABLISH FEES FOR SPECIAL SERVICES PERFORMED BY THE TOWN OF SIGNAL MOUNTAIN WATER UTILITY."

Councilmember Anderson made a motion to approve the second reading of the Ordinance. Councilmember Gardner seconded the motion. All present being in favor, the second reading of the ordinance was approved.

2. "AN ORDINANCE TO ESTABLISH AN UPDATED OCCUPATIONAL SAFETY AND HEALTH PROGRAM PLAN, DEVISE RULES AND REGULATIONS, AND TO PROVIDE FOR A SAFETY DIRECTOR AND THE IMPLEMENTATION OF SUCH PROGRAM PLAN."

Councilmember Anderson made a motion to approve the second reading of the Ordinance. Councilmember Gardner seconded the motion. All present being in favor, the second reading of the ordinance was approved.

### **Discussion**

- a. Administrative Hearing Officer. Mayor Poss asked Town Manager, Boyd Veal, to get information regarding the engagement of an Administrative Law Judge, though the State, to act as the Town's Administrative Hearing Officer. In addition, Mr. Veal will check to see if the hours of continuing education, as required by Town Code, can be decreased.
- b. Recreation Board Ordinance Revisions. Councilmember Gardner stated that additional time is required to study potential changes to this ordinance.
- c. Email and Website Update. After some discussion on how to obtain information on the optimum systems, Council discussed the need to have all bidders do a presentation. In addition, Councilmember Anderson will reach out to a friend with IT experience.

### **Manager's Report**

Mr. Veal said that he has been working on the budget. He said he will meet with the Signal Mountain Elementary Preservation Fund tomorrow to go over the Mountain Arts Community Center budget. Mr. Veal said he is reviewing the Interim Final Rule pertaining to the American Rescue Plan Act. He reminded those present that the Town will no longer receive revenue from Hall taxes or for the SAFER Grant.

Mr. Veal said the plans are complete for the Old Town Sidewalk project. He said staff will meet with the engineer on Thursday to look for savings through reductions in the scope of the project.

Mr. Veal reported that the Personnel Committee is currently reviewing the Town's Personnel Manual.

Mr. Veal reported his attendance at the Water and Wastewater Treatment Authority committee and Board meetings. In addition, he also attended 9-1-1 and TPO Board meetings.

Mr. Veal informed the Council that he will be meeting with the insurance carrier Loss Control Specialist this Thursday.

Mr. Veal stated that the contract discussions with Suez have taken an unfortunate turn. He said that Suez is not providing information requested by the Town. Mr. Veal said the Town received a letter from Suez to cancel contracts effective in February.

### **Other Business**

- a. Communications from the Mayor/Council. Councilmember Anderson said there will be a groundbreaking ceremony this Thursday for the Library renovation project. Mayor Poss asked when the library is likely to open. He was informed that the Library Board is currently following the American Library Association recommendations.

There was general discussion regarding opening additional Town facilities. Mr. Veal said that the pool deck is currently being rehabbed and that the process requires several consecutive days of good weather. He said we received applications for life guards and gym attendants and those facilities will both open soon.

Mayor Poss and the Council discussed the need to keep the ball rolling on installing a crosswalk. Mr. Veal said that staff will talk to the State to see if there are any State funding sources that will pay for this project. The Council discussed the need for an organized civic group to raise funds for a bike/ped path from Town Hall to Pruett's

- b. Reports from Committees or Boards. None
- c. Other. None.

**Tentative Agenda**

Council discussed a tentative agenda for the May 21, 2021 meeting.

There being no further business, the meeting was adjourned at 7:13 p.m.

A handwritten signature in dark ink, appearing to be 'C. Poss', written over a horizontal line.

Charles Poss, Mayor

A handwritten signature in dark ink, consisting of several loops and a long horizontal stroke, written over a horizontal line.

Recorder